



## Columbia Chamber of Commerce Meeting Minutes

### Special General Member's Quarterly Meeting

Prepared by: Myia Davila

**Meeting Date:** Wednesday, October 19, 2022, 5:30 p.m.

**Location:** Eagle Cottage – Washington Street, Columbia

**Call to order:** 5:35 pm by Rosanna Sharps

**Present:** Rosanna Sharps – Chairman President, Jo Rodefer – Treasurer, Myia Davila – Secretary

**Board of Directors:** Richard Haratani, Janine Osborne, Leannha Rodes, Michael Sharps

**Absent Members:** John Favela –Vice President, Nate Lint, Howard White

**Quorum:** Met, 7 members present

**Approval of Previous Meeting Minutes:** On October 4, 2022, minutes from September 21, 2022 meeting were approved via email and posted on the Chamber website.

**Treasurer's Report:** Jo Rodefer, Treasurer

Current Balance: \$22, 661.49

\$8,287.00 in "escrow" for the Ice-Skating rink

\$14,373.87 belongs to the Chamber General Fund.

**Motion:** to approve Treasurer's Report: Myia Davila; seconded by Richard Haratani; Board all in favor; motion carried.

**Columbia State Historic Park Updates:** Kristan Robinson-Bates, Concession Specialist, did not provide notes. Superintendent Joel Memmer has been filling in as Ms. Robinson-Bates has been on leave. Bids for the Horse Drawn Conveyance contract are due tomorrow (October 20, 2022).

**Event Update** –Harvest Festifall Review on October 8 and 9, 2022. Event Coordinator Myia Davila indicated that the final numbers are still pending as the bill from the security company has not been received from Airborne Security. The completed worksheet will be provided at the next meeting. A list of items to be addressed for the next Harvest Festifall has been created and will be addressed. Multiple vendors have expressed interest in participating in next year's event as well.

**Event Update:** Boo Boulevard on October 29, 2022. The Chamber will be selling bags for \$6.00 (including tax) which is a 50% markup. The funds from selling the bags will offset the \$500.00 candy donation made to Friends of Columbia. High visitor turnout is expected.

**Event Update:** Columbia Ice Skate Park for Fall, 2022. Rosanna Sharps reported that the rink is installed but more dirt was needed because of shallow water lines. The additional dirt increased the price of construction. The contractor typically charges \$4,500 per day but provided a discount to \$3,000 per day, resulting in \$5,000 in donations. The rink installation took an extra day as the tongue and groove did not mesh as expected. An additional \$8,000 in construction costs were unexpected with an additional issue with setting up poles because of shallow water lines installed by the previous park owner long ago and the location of the water lines was unknown when the original estimate was given. Rosanna and Michael Sharps donated \$7,000 to offset the added construction costs (\$3,500 from Towle & Leavitt and \$3,500 from Columbia Booksellers & Variety Store).

Insurance is in place and opening day is November 5, 2022. The skate park has hired two employees: one manager, and one assistant manager. Four sessions are planned for Thursday through Monday and additional sessions can be added on weekends. Reservations will be important as there are 24 parking spaces. The Chamber will be selling snacks and still working on pricing.

Friends of Columbia is excited about participating and the docents will come in costume.

**Event Update:** Las Posadas Nativity Parade, December 11, 2022. Event coordinator is Daniel Wright. No updates provided.

The equestrian parade takes place the same day but is coordinated by the California State Horseman's Association.

**Event Update:** Columbia Town Christmas Party, December 14, 2022. Event coordinator is Nate Lint. No updates provided.

**Event Update:** Columbia Winterfest Days of Music & Gold, 2024. Event coordinator is Michael Sharps. Event is still planned but will take place in 2024.

**Other Business –** Matt from the State indicated that reimbursements for water damage will be coming directly from the contractor and are pending.

**Concession Update:** The City Hotel is interviewing for chefs and a soft opening is planned in December. The corporation is officially accepting funds for member shareholders. The Victorian Feast is planned in December with possible dates for consideration of the 9<sup>th</sup>, 11<sup>th</sup>, 15<sup>th</sup>, or 16<sup>th</sup>.

**New Business:** Plans for a Cinco de Mayo celebration in Columbia for 2023 is underway and event coordinators request to present at the November Chamber of Commerce meeting.

**New Business:** Leannha Rhodes indicated that Chamber funds should be used to distribute the 2023 event rack cards. The Chamber has previously used Greg Christopovich and the distribution was successful.

**Motion:** to spend Chamber funds on rack card distribution by Richard Haratani.

**Motion:** to amend Richard Haratani's motion by Jo Rodefer to pending the cost of distribution; seconded by Teresa Torbett. Board all in favor, motion carried.

**Motion:** to adjourn Myia Davila; seconded by Michael Sharps. Board all in favor; motion carried.

**Meeting Adjourned:** Adjourned by Rosanna Sharps, 7:22 pm

**Next Meeting:** Wednesday, November 16, 2022, 5:30pm, Eagles Cotage.